

FRESHMAN ENGLISH POLICY COMMITTEE

MINUTES

October 31, 1983

Attending: Ruskiewicz, LeClercq, McMurrey, Myers, Simon, Underwood,
Westbrook, Daniell, Jolliffe, Trachsel

Absent: Jarratt (excused)

John Ruskiewicz called the meeting to order at 3:00 and reviewed the agenda:

1. Harper and Row textbook
2. AI Supervision Proposal
3. E106/206

I. Harper and Row

Ruskiewicz reported on Harper and Row's proposal to test Jim Kinneavy's new text. Harper and Row reduced its price to \$13.30 (\$10 plus the Coop markup) and said that it would be possible to make changes based on student comments. Max Westbrook said that they had not met the FEPC proposal of October 24, that it should cost no more than \$7, so their offer was unacceptable. He also asked if a professor needed departmental approval to assign his or her own text. Val LeClercq, Beth Daniell and David Jolliffe supported Mr. Westbrook. Mr. Ruskiewicz said he would repeat the previous FEPC terms to Harper and Row.

II. AI Supervision Proposal

Mr. Jolliffe presented a revised version of his proposal of October 24, incorporating changes recommended at that meeting. Ms. Daniell asked that consideration be postponed until the next meeting to allow time to read the revisions. She asked what the opinion of the faculty was. Mr. Westbrook said that before the TLC points system faculty took on such tasks as a matter of course, but now they would want to know if they got any points for supervision. Mr. Ruskiewicz deferred consideration of the revised proposal until the next meeting.

III. E106/206

Mr. Ruszkiewicz presented the catalogue description of E106 and E206, new lab sections attached to E306. He pointed out that the administration had refused to expand the writing lab so that a new influx of students might mean only 106 and 206 students could use the lab. Ms. Daniell and Ms. Trachsel protested that this would hurt the program. Mr. Ruszkiewicz noted that the "substantial writing component" courses would also need lab support.

Mr. LeClercq asked if much lab work could be done in other offices. Mr. Jolliffe said tutors needed the materials that are handy at the lab, but Ms. Trachsel said we should bear in mind the possibility of conference rooms. The committee then discussed matters of credit and staffing. Ms. Trachsel asked if foreign students would get credit for the course. Mr. Ruszkiewicz said they would not under the present program. He also pointed out that the lab, staffed by T.A.'s, costs the college relatively little. Mr. LeClercq asked how the 1 or 2 lab hours fit the 9 hour English requirement. Mr. Ruszkiewicz said the phrasing required 6 hours beyond E306. Mr. Jolliffe pointed out that in the language of the Liberal Arts catalogue 106/206 was not a requirement.

The committee recommended topics for discussion by the E106/206 lab sub-committee:

1. Whether the lab would be able to serve its current clients when it has the influx of 106/206 students.
2. Whether the course was in fact required.
3. Whether the grades should be pass/fail or letter grades, and how these grades would be reported.

David McMurrey presented his proposal for handling E106/206 in the Writing Lab.

Mr. Ruszkiewicz said he had assumed the grade would be part of the E306 grade in some way. Mr. Westbrook asked if the tutors would have to take home work, and Mr. McMurrey said that the lab could be planned so that tutors would not need preparation time.

The meeting adjourned at 4:00.