

FRESHMAN ENGLISH POLICY COMMITTEE

MINUTES

October 5, 1984

Attending: Ruszkiewicz, Bertelsen, Byerman, Frost,  
Cherry, Daniell, Holt

- I. Call to order at 4:00 p.m.
- II. The committee agreed to thank David McMurrey for his contributions to the Writing Lab. Holt agreed to write the letter.
- III. Ruszkiewicz asked the others if they wanted to continue the practice of inviting the Writing Lab director to attend FEPC meetings as a non-voting member. Everyone agreed that German should be informed of the agenda before each meeting and given the choice.
- IV. Ideas to assist minority students in E306.

Ruszkiewicz noted that E106 and E206 will help indirectly, but not for at least a year. He then submitted for consideration a suggestion raised by German that the Writing Lab send letters to faculty members informing them of special services available initially for Mexican-American students.

Cherry mentioned that faculty members may have a problem notifying students of these services without stigmatizing them.

Ruszkiewicz noted that identifying the population is another problem.

Byerman suggested that the culture committees and the ethnic studies center be notified.

The committee moved to accept German's proposal to inform the faculty by letter of the special services and also to work through the culture committees and the ethnic studies center.

- V. Ruszkiewicz announced that several seminars (like grading seminars, but optional) will be held this year for the

benefit of the assistant instructors. The first one has been arranged by German and concerns the research paper. Other topics under consideration are evaluation, handling the paper load, and just plain gripes.

VI. Subcommittees

Two were formed:

- A. Textbooks: Holt, Frost, Daniell.
- B. 106/206: Frost, Cherry, Byerman, Ruszkiewicz.

VII. E106/206

Ruszkiewicz stated that the "program in implementation is much more complicated than it seemed when it was proposed" five years ago.

Problems:

- A. ACT/SAT score. The placement procedure was originally designed for SAT scores. Now the University will also accept ACT scores.
- B. New admissions standards. The number of students who will be required to take the courses has decreased.
- C. Provisional students.
  - 1. What scores do we use to place them in E106/206?
  - 2. Will we have the Writing Lab facilities in the summer to provide for the provisional students?

Issues that require immediate investigation:

- A. What scores will we use to place students?
- B. Will E106/206 be required or optional?

The E106/206 committee agreed to begin working on these issues.

VIII. Everyone agreed that meetings would be called as needed.

IX. Ruszkiewicz suggested that Don Weeda send copies of future agenda to German.

X. The meeting was adjourned at 4:55 p.m.

For F.E.P.C.

1. Vote thank you to David McMurray.

2. Introduce new lab director: Light German  
(Do we write her to attend F.E.P.C. meetings.)

3. Dean's deliberations -

4. 106/206

5. Mexican-American assistance program in lab.  
- Culture Committees.  
- Please contact the students individually.

6. Subcommittee

a.) Variant ~~and~~ Courses and Textbooks. ✓

b.) Textbook ✓

7. Series of seminars to assist E 306 teachers this term  
in grading, evaluating assignments, handling paperwork,  
doing the research paper.