

OFFICE OF THE
VICE PRESIDENT FOR ACADEMIC AFFAIRS AND RESEARCH
THE UNIVERSITY OF TEXAS AT AUSTIN

MEMORANDUM

REFERRED TO DEAN KING ~~OFFICE OF THE DEAN~~
~~COLLEGE OF LIBERAL ARTS~~

- PER OUR CONVERSATION
- FOR YOUR INFORMATION
- FOR YOUR APPROVAL
- FOR YOUR SIGNATURE
- FOR YOUR COMMENTS
- FOR DISCUSSION

- PER YOUR REQUEST
- REC'D: JUL 12 1983
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REMARKS:

Bob - I see no pressing need to take any of the actions proposed in Sutherland's memo at this time. Gleason has not contacted me and if he does I will suggest that the Deans Office handle any problems on an ad hoc basis. I believe most issues can wait for adoption of final Univ. policy.

SIGNATURE

DATE

Steve.



REC'D. JUN 30 1983

THE UNIVERSITY OF TEXAS AT AUSTIN
AUSTIN, TEXAS 78712-1164

Department of English
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To: Dean Robert King
From: Bill Sutherland
Subject: Designating six hours of courses with a substantial writing component for new transfers into Liberal Arts and B.A. Plan I students in the Natural Sciences

Questions by new transfer students on the Vick Committee requirements are beginning to come into the College office, the freshman office, and according to Austin Gleeson (Jim Vick is out of town) into the Natural Sciences office.

Since students must plan their programs and since we cannot expect authoritative word from the President's committee for some time, we are all agreed that the affected colleges should be authorized to designate courses for students' programs until the President's committee acts. Austin Gleeson said he would call Steve Monti and make that recommendation. He thinks it would be better to ask for authority to designate courses. If the President's office wants principles upon which decisions would be based, here are five which Jane Lippmann and Kathy Lennox of the College office and John Ruskiewicz and I from English have drawn up:

1. Accept all lower division writing courses used under the old requirements (Engl. 307, 308, 310, and 317). Second semester freshman courses from other institutions would also be accepted.
2. Accept sophomore literature courses from other institutions as satisfying the requirement for Engl. 316K.
3. Accept upper division expository writing courses (e.g., Engl. 325M, Upper Division Technical Writing, Editing Procedures) as satisfying Engl. 346K.
4. After investigation, allow courses designated as seminars, report writing, or thesis courses to count as courses having a substantial writing component.
5. Authorize the Dean's office, after investigation, to designate one upper division and/or one lower division course -- either transferred or to be taken -- as a course with a substantial writing component.

Decisions will not have to be made on most students. We will have to decide about students who wish to take a writing course (especially freshmen) and transfer students who have a large number of hours.

Bill